



Native Village of Afognak

To embrace, protect, develop, and enhance Alutiiq culture, protect our traditional use areas and encourage unity among the Alutiiq of the Kodiak Archipelago

Farm & Facilities Manager

Job Description

Classification: Regular Full-Time, Exempt

Reports to: Tribal Administrator & Farm Council

Supervises: Hydroponics Technician and temporary hydroponics interns.

Job Summary:

This manager level position oversees general operations of Mal'uk Farms hydroponic operation under the direction of the Farm Council and the Tribal Administrator and aid the tribe in maintaining and renovating facilities.

Duties and Responsibilities:

- Supervise and mentor Hydroponics Technician and seasonal interns
- Write and prepare presentations on Mal'uk Farms to tribal members, the broader community, Tribal Council and the Farm Council
- Develop and implement marketing strategy and increase communication with potential customers.
- Develop written policies and procedures for successful farming from starting seeds to harvest and delivery, including pest and disease prevention, mitigation plans for power outages, and other risks
- Assist Grants Manager with grant applications, reports and other grant requirements
- Manage annual farm operating budget
- Maintain maximum production of the farm while mitigating risks to crops
- Coordinate Farm Council meetings with support from Tribal Administrator
- Act as liaison between NVA, Tangirnaq Native Village, and Kodiak Archipelago Leadership Institute
- Build partnerships between Mal'uk Farms and local, state and nationwide organizations
- Coordinate contractors for Farm and facility maintenance and renovation.
- Act as liaison between NVA and Commercial property renters to meet facility needs
- Project management of new and ongoing renovation of office and commercial property
- Manage maintenance of company vehicles

Minimum Requirements

- Must have manager level experience.
- Experience utilizing light equipment, hand and power tools preferred.
- Individual must have the ability to follow strict instructions.
- Must be able to lift at least 50 lbs



- Individual must convey excellent people skills, be a team player with the ability to work independently.
- Must be sensitive to community cultural values.
- Individual must work well under pressure to meet multiple and sometimes competing deadlines.
- Individual must be willing to undergo and pass a federal background check.
- Must be at least 21 and hold a valid driver's license with a clean driving record.

Preference given to qualified NVA Tribal Member or descendant.

NVA IS AN EQUAL OPPORTUNITY EMPLOYER. PREFERENCE IS EXTENDED TO QUALIFIED AMERICAN INDIAN/ALASKA NATIVE INDIVIDUALS FOR APPOINTMENTS TO ALL POSITIONS ON THE STAFF (PUBLIC LAW 93-638 INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT, INDIAN PREFERENCE ACT AND THE CIVIL RIGHTS ACT, 1968)

To Apply: Submit resume and cover letter to the Native Village of Afognak Office or email them to tribe@afognak.org.