



# Native Village of Afognak

*To embrace, protect, develop, and enhance Alutiiq culture, protect our traditional use areas and encourage unity among the Alutiiq of the Kodiak Archipelago*

## Expeditor

**Job Summary:** Provide logistical support to the Dig Afognak program by procuring camp supplies and equipment and transporting camp participants and supplies between Kodiak, Anton Larsen Bay, and the remote Dig Afognak site.

This is a temporary, full-time, non-supervisory position that is supervised by the Office Coordinator. Temporary staff are not eligible for benefits offered through NVA. The season schedule is set in advance of the start date.

### Responsibilities:

- Coordinate the transport of camp participants, supplies and equipment between Kodiak and Anton Larsen Bay.
- Serve as van driver for Dig Afognak participants and staff between Kodiak and Anton Larsen Bay.
- Purchase and transport Dig Afognak camp supplies.
- Assist with communication between Dig Afognak camp and NVA's Kodiak operations.
- Perform other duties as assigned by the supervisor.
- All camp employees work to ensure that Elders, participants, and other guests leave Dig Afognak with a renewed sense of their environment, our Alutiiq culture, and being proud of having taken part in Dig Afognak.
- All camp employees are expected to work as a team with all Dig Afognak and Native Village of Afognak staff members.

### Minimum Requirements:

- Team player with the ability to work well with others.
- Must be at least 25 years of age and have a valid driver's license with a clear driving record.
- Must maintain a neat appearance while working for the program.
- Must be able to work a flexible schedule that varies according to Camp's support needs. Days off must be scheduled according to guest arrivals and departures, as arranged, and approved by the supervisor.
- Sensitive to community cultural values.
- Must be able to lift 50lbs.
- Must pass a background check.

NVA IS AN EQUAL OPPORTUNITY EMPLOYER. PREFERENCE IS EXTENDED TO QUALIFIED AMERICAN INDIAN/ALASKA NATIVE INDIVIDUALS FOR APPOINTMENTS TO ALL POSITIONS ON THE STAFF (PUBLIC LAW 93-638 INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT, INDIAN PREFERENCE ACT, AND THE CIVIL RIGHTS ACT, 1968)