



# Native Village of Afognak

To embrace, protect, develop, and enhance Alutiiq culture, protect our traditional use areas and encourage unity among the Alutiiq of the Kodiak Archipelago

## Dig Afognak Expeditor

**Job Summary:** Provide logistical support to the Dig Afognak program by procuring camp supplies and equipment and transporting camp participants and supplies between Kodiak, Anton Larsen Bay, and the remote Dig Afognak site.

All camp employees work to ensure that Elders, participants, and other guests leave Dig Afognak with a renewed sense of their environment, our Alutiiq culture, and self-esteem. All camp employees are expected to work as a team with all Dig Afognak and Native Village of Afognak staff members. Child-sensitive background check will be conducted by NVA staff.

This is a temporary, non-supervisory position that is supervised by the Tribal Administrator.

Temporary staff are not eligible for benefits offered through NVA. The season schedule is set in advance of the start date.

**Job Location:** This is a Kodiak based position, though the right candidate may have the option to go to camp as needed.

### Responsibilities:

- Coordinate and provide transportation of camp participants, supplies and equipment between Kodiak and Anton Larsen Bay in company vehicles.
- Ensure safety protocols are followed by all participants, including the use of life jackets and safety belts.
- Purchase groceries according to established budget.
- Prepare for transport by fueling and cleaning vehicles, and ensuring emergency communications devices are maintained.
- Purchase and transport Dig Afognak camp supplies.
- Assist with communication between Dig Afognak camp and NVA's Kodiak operations.
- Perform other duties as assigned by the supervisor.

### Minimum Requirements:

- Must comply with NVA policies and procedures.
- Must be at least 25 years of age and have a valid driver's license with no major driving infractions.
- Must be able to work a flexible schedule that varies according to Camp's support needs. Days off must be scheduled according to guest arrivals and departures, as arranged, and approved by the supervisor.
- Must possess the ability to work well with others, be sensitive to community cultural values, and have strong communication skills.
- Demonstrate cooperative behavior with colleagues, supervisors, and camp participants.
- Sensitive to community cultural values.
- Must be able to lift 50lbs.

NVA IS AN EQUAL OPPORTUNITY EMPLOYER. PREFERENCE IS EXTENDED TO QUALIFIED AMERICAN INDIAN/ALASKA NATIVE INDIVIDUALS FOR APPOINTMENTS TO ALL POSITIONS ON THE STAFF (PUBLIC LAW 93-638 INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT, INDIAN PREFERENCE ACT, AND THE CIVIL RIGHTS ACT, 1968)



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